

**NORTH PENN LEGAL SERVICES
OPERATING BUDGET
FOR THE FISCAL YEAR ENDED 6/30/2018**

	<u>Budget</u> <u>6/30/2017</u>	<u>Budget</u> <u>6/30/2018</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
REVENUES				
Legal Services Corporation:				
Basic Field	1,883,364	1,883,364	-	0.0%
TIG Grant	5,700	-	(5,700)	-100.0%
PLAN:				
Title XX	673,471	614,766	(58,705)	-8.7%
DAP	117,232	116,639	(593)	-0.5%
IOLTA	116,104	155,583	39,479	34.0%
State	328,266	323,944	(4,322)	-1.3%
Access to Justice	1,221,195	1,399,819	178,624	14.6%
Public Benefits	80,830	80,830	-	0.0%
Employment Project	80,830	80,830	-	0.0%
HASA	53,742	-	(53,742)	-100.0%
Bank of America	-	101,217	101,217	100.0%
MLK	5,000	5,000	-	0.0%
Aging	300,000	395,000	95,000	31.7%
Juvenile Delinquency/Dependency	15,000	15,000	-	0.0%
Arbitration fees	10,500	2,500	(8,000)	-76.2%
Domestic Violence	20,000	157,850	137,850	689.3%
Special IOLTA	125,500	125,500	-	0.0%
Guardianship	42,000	10,000	(32,000)	-76.2%
United Way	20,500	31,500	11,000	53.7%
Fair Housing Grant	87,000	87,000	-	0.0%
AIDS Net	7,250	1,250	(6,000)	-82.8%
Bar Association Grants	150,000	150,000	-	0.0%
Miscellaneous Grants	130,000	230,000	100,000	76.9%
Subtotal	5,473,484	5,967,592	494,108	9.0%
Other operating revenues				
Miscellaneous income	450	450	-	0.0%
Total operating revenues	5,473,934	5,968,042	494,108	9.0%
NON-OPERATING REVENUES				
In-kind contributions	-	-	-	0.0%
Other contributions	15,000	20,000	5,000	33.3%
Interest income	750	750	-	0.0%
Total non-operating revenues	15,750	20,750	5,000	31.7%
TOTAL REVENUES	<u>5,489,684</u>	<u>5,988,792</u>	<u>499,108</u>	<u>9.1%</u>

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FOR THE FISCAL YEAR ENDED 6/30/2018

	<i>Budget</i>	<i>Budget</i>	\$	%
EXPENSES				
Salaries	3,189,521	3,247,072	57,551	1.8%
Fringe Benefits	<u>1,193,266</u>	<u>1,345,441</u>	<u>152,175</u>	12.8%
Total salaries & fringe benefits	4,382,787	4,592,513	209,726	4.8%
Consultants & contractors	20,336	39,000	18,664	91.8%
Audit	17,750	17,750	-	0.0%
Judicare	23,500	35,000	11,500	48.9%
Employee travel	10,900	13,750	2,850	26.1%
Travel - Client related	26,610	28,750	2,140	8.0%
Travel - Training	15,000	10,754	(4,246)	-28.3%
Travel - Board Members	250	1,000	750	300.0%
Rent	318,906	331,474	12,569	3.9%
Utilities	30,579	17,727	(12,852)	-42.0%
Storage & other space costs	7,520	3,863	(3,657)	-48.6%
Maintenance Services	23,752	19,248	(4,504)	-19.0%
Parking	15,306	13,275	(2,031)	-13.3%
Office supplies	48,768	35,758	(13,010)	-26.7%
Minor office accessories	18,655	18,655	-	0.0%
Computer updates & software	3,225	3,225	-	0.0%
Lease - Furniture & equipment	4,887	2,995	(1,892)	-38.7%
Maintenance agreements	35,225	76,420	41,195	116.9%
Repairs & maintenance - equipment	5,958	4,875	(1,083)	-18.2%
Contracted services - equipment	5,382	1,250	(4,132)	-76.8%
Insurance	35,452	36,516	1,064	3.0%
Printing costs	12,738	4,128	(8,610)	-67.6%
Dues	25,750	25,750	-	0.0%
Conferences	4,450	3,895	(555)	-12.5%
Staff Training & development	2,225	2,225	-	0.0%
Staff & board meetings	3,825	2,958	(867)	-22.7%
Client training	2,500	2,500	-	0.0%
Employment/relocation expense	750	750	-	0.0%
Law Library	49,002	50,475	1,473	3.0%
Reference Materials & publications	1,200	975	(225)	-18.8%
Connectivity	91,150	93,885	2,735	3.0%
Telephone	59,075	51,748	(7,327)	-12.4%
Advertising	-	-	-	0.0%
Postage	26,627	16,502	(10,125)	-38.0%
Court Costs	7,500	5,500	(2,000)	-26.7%
Miscellaneous	2,500	3,754	1,254	50.2%
Fundraising	<u>9,500</u>	<u>7,600</u>	<u>(1,900)</u>	-20.0%
Total other operating expenses	966,753	983,930	17,177	1.8%
Depreciation	<u>75,000</u>	<u>12,350</u>	<u>(62,650)</u>	-83.5%
TOTAL EXPENSES	<u><u>5,424,540</u></u>	<u><u>5,588,792</u></u>	<u><u>164,253</u></u>	<u><u>3.0%</u></u>
SURPLUS (DEFICIT)	<u><u>65,145</u></u>	<u><u>400,000</u></u>	<u><u>334,855</u></u>	<u><u>-</u></u>